

**ARNOLD ELEMENTARY SCHOOL**  
**SCHOOL EMERGENCY DRILLS**  
2020-2021 School Year Documentation Form

**Type of Drill**

- X\_\_\_\_\_ **Fire Drill** (*5 Required* – 3 must be held by December 1)  
\_\_\_\_\_ **Tornado Drill** (*2 Required* – 1 must be held in March)  
\_\_\_\_\_ **Lock Down/Shelter in Place Drill** (*3 Required* – 1 must be held by December 1<sup>st</sup> & at least one after January 1st)

**Time of Drill**

- \_\_x\_\_ Standard Schedule  
\_\_\_\_\_ Class Change  
\_\_\_\_\_ Recessre  
\_\_\_\_\_ Lunch  
\_\_\_\_\_ Other \_\_\_\_\_

Date of Drill: \_\_\_\_\_ 3/18/2021 \_\_\_\_\_

Time Drill was Held: \_\_\_\_\_ 1:18 PM \_\_\_\_\_

Exact Time Required to Evacuate/Shelter/Secure: \_\_\_\_\_ 2.01 minutes \_\_\_\_\_

Total Participants: \_\_\_\_\_ 300 \_\_\_\_\_

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To date the following drills have been conducted for the 2014-2015 school year:

- Fire Drill                    4\_\_\_\_\_ out of 5
- Tornado Drill                \_\_\_\_\_ out of 2
- Lock Down Drill            \_\_\_\_\_ out of 3

Name of Person Conducting Drill: \_\_\_\_\_ Matthew Desmarais \_\_\_\_\_

Title of Person Conducting Drill: \_\_\_\_\_ Building Principal \_\_\_\_\_

Signature of Building Principal: \_\_\_\_\_  \_\_\_\_\_

\* **Special Note** – Once each drill is completed, please fill out this form immediately and send to the Superintendent’s Office so that it may be posted on the district’s website within 5 days of the drill, where it must remain for at least three years.